Republic of the Philippines

Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

09 November 2026

DIVISION MEMORANDUM
No. 738 s. 2026

QUARTER 4 MONITORING, EVALUATION, AND ADJUSTMENT CUM QUALITY CIRCLE SESSION (QCS) FOR CY 2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Units/Sections
All Others Concerned

1. Anchored on **DepEd Order No. 29, s. 2022** known as **"Adoption of the Basic Education Monitoring and Evaluation Framework (BEMEF)"** and **DepEd Order No. 011, s. 2021** titled **"Guidelines on the Operationalization of the Program Management Information System"**, this Office, through the Curriculum Implementation Division, announces the conduct of **Quarter 4 Monitoring, Evaluation, and Adjustment cum Quality Circle Session (QCS) for CY 2026** on **December 16 and 18, 2026** at **M.I. Sevilla's Resort, Brgy. Domoit, Lucena City.**

2. The objectives of this activity are:

   a. report the status of the programs, projects and activities based on the implementation plan and committed outputs;

   b. provide an avenue to review, gather and document bottlenecks, issues, challenges and concerns on the implementation of the 2026 Quarterly PPAs;

   c. prepare a catch-up plan to ensure effective PPAs implementation; and

   d. promote transparency in the implementation of PPA's.

3. Participants in this activity are all public elementary and secondary school heads, assistant school heads/designated assistant school heads, CID Personnel and select SGOD Personnel.

4. A registration fee of **Six Hundred Ninety-Eight Pesos (₱698.00) per participant** shall be collected for this quarter and charged against the respective school's MOOE to cover the provision of morning snacks, lunch, and afternoon snacks. Expenses incurred by Schools Division Office (SDO) personnel shall likewise be charged against the Division MOOE. All expenditures shall be subject to existing accounting and auditing rules and regulations.

Address: Brgy. Potol, Tayabas City
Telephone No.: (042) 785-9615
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Website: https://www.sdotayabascity.ph

5. Attached are the List of Participants (Enclosure 1) and Program of Activities (Enclosure 2) for your reference.

6. Immediate dissemination of this Memorandum is desired.

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated
References: DO 29, s. 2022
DO 011, s. 2021
To be indicated in the Perpetual Index
under the following subjects:

QUALITY CIRCLE SESSION

CID – quarter 4 monitoring, evaluation, and adjustment cum quality circle session (qcs) for cy 2026
CID8D1RJ-003954/November 09, 2026

Enclosure 1

List of Participants – CID Personnel
Day 1 and 2 (December 16 & 18, 2026)

No.	Name	Position/Designation
1.	Edwin R. Rodriguez	Chief Education Supervisor
2.	Sherwin C. Quesea	Education Program Supervisor
3.	Christian J. Bables	Education Program Supervisor
4.	Luzviminda Cynthia Richelle F. Quintero	Education Program Supervisor
5.	Geraldine M. Constantino	OIC-Education Program Supervisor
6.	Michael Leonard D. Lubiano	Education Program Supervisor
7.	Jerome A. Chavez	Education Program Supervisor
8.	Joseph Jay U. Aureada	Education Program Supervisor
9.	Louie L. Fulledo	Education Program Supervisor
10.	Mildred Z. Galleno	Education Program Supervisor
11.	Generosa F. Zubieta	Education Program Supervisor
12.	Ermelo A. Escobiñas	Project Development Officer II
13.	Edna E. Eclavea	Librarian II
14.	Teofila A. Ocumin	Education Program Specialist
15.	Erison D. Albis	Administrative Aide VI
16.	Montano L. Agudilla Jr.	SEPS-SMME
17.	Jerome A. Javin	Data Analyst

List of Participants – School Heads
Day 1 (December 16, 2026)

No.	Name	Position/Designation	Office/School
1.	Lorynel C. De Sagun	Head Teacher III	Alsam IS
2.	Lilibeth B. Vargas	Head Teacher III	Busal IS
3.	Honesto P. Caagbay Jr.	School Principal I	Calumpang IS
4.	Rowena O. Sabiduria	School Principal I	CJQES
5.	Mary Grace M. Cabili	School Principal II	DIS
6.	Wilma Zaide	Head Teacher	DIS
7.	Baby Lyn T. Olandes	Head Teacher III	Domoit ES
8.	Teresa E. Andaya	School Principal II	EPES
9.	Emelia R. Eclarin	OIC-Head Teacher	EFIS
10.	Roderick O. Hugo	School Principal III	FELES
11.	Aldwin V. Capistrano	Head Teacher III	Gibanga ES
12.	Michael M. Safred	School Principal I	Ilasan IS
13.	Alona C. Crisanto	School Principal III	Ipilan-Alitao ES
14.	Ronald O. Hugo	MT-I / TIC	Katigan-Alupay ES

15.	Larvin O. Labrada	School Principal I	Lakawan ES Tayabas City NHS
16.	Regicelle D. Cabaysa	School Principal I	Lalo ES
17.	Wenefredo B. Baylongo	School Principal I	Lawigue ES
18.	Elpidia C. Palayan	School Principal II	Malao-a/Calantas ES
19.	Arlene D. Pagana	Teacher-In-Charge	Masin ES
20.	Evelyn R. Palambiano	School Principal I	Mate IS
21.	Joel N. Dela Cruz	MT-I / TIC	Mayuwi CS
22.	Luz A. Pacaigue	School Principal I	NPES
23.	Democrito C. Cabile Jr.	School Principal I	Pandakake IS
24.	Dennis O. Labita	School Principal III	Potol ES
25.	Ingrid A. Palad	School Principal II	SPES
26.	Ronan R. Ranillo	School Principal III	TECS
27.	Maricel Abella	Head Teacher	TECS
28.	Lea A. Cosico	School Principal II	TWCS I
29.	Josephine Ramos	Head Teacher	TWCS I
30.	Girlie G. Abaricia	Head Teacher III	TWCS II
31.	Natalia A. Andaya	School Principal II	TWCS III
32.	Julieta M. Labita	School Principal I	TWCS IV
33.	Reniel C. Cabuyao	Teacher III / Teacher-in-charge	Valencia ES
34.	Corazon M. Oabel	School Principal I	West Palale Elementary School
35.	Cherry G. Hugo	School Principal II	BANHS
36.	Madel Rubia	Head Teacher	BANHS
37.	Gregorio I. Racelis	School Principal IV	LPIHS
38.	Cynthia S. Zorilla	Assistant Principal	LPIHS
39.	Raymund O. Hugo	Assistant Principal	LPIHS
40.	Rempson P. Sumilang	School Principal I	RQINHS
41.	Joy B. Go	School Principal IV	WPES
42.	Marvin J. Rosales	Head Teacher	WPES
43.	Adrian N. Naynes	Head Teacher III	Talolong IS

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Enclosure 2

PROGRAM OF ACTIVITIES

MONITORING, EVALUATION, AND ADJUSTMENT CUM QUALITY CIRCLE SESSION (QCS) FOR CY 2026

Day 1

8:00 AM – 8:30 AM	Preliminaries - Registration - Opening Program
8:30 AM – 9:30 AM	-Cluster Presentation of Quarterly Accomplishment based on AIP) -Cluster Presentation of BLICS
9:30 AM – 9:45 AM	**HEALTH BREAK**
9:45 AM – 12:00 NN	Continuation
12:00 NN – 1:00 PM	**LUNCH BREAK**
1:00 PM – 3:00 PM	- Workshop on PPAs Adjustment and Agreement based on **Catch-up Plan** (120 minutes)
3:00 PM – 3:15 PM	**HEALTH BREAK**
3:15 PM – 5:00 PM	Cluster Presentation of Adjusted PPAs

Day 2

8:00 AM – 9:30 AM	Presentation of CID OPCRF/AIP
9:30 AM – 9:45 AM	**HEALTH BREAK**
9:45 AM – 12:00 NN	Presentation; ALS/AP/English/Filipino Math/Science/MAPEH EPP/TLE/TVL/LRMDS Kindergarten/SNED
12:00 NN – 1:00 PM	**LUNCH BREAK**
1:00 PM – 3:00 PM	- Workshop on PPAs Adjustment and Agreement based on **Catch-up Plan** (120 minutes)
3:00 PM – 3:15 PM	**HEALTH BREAK**
3:15 PM – 5:00 PM	Presentation of Adjusted PPAs